

## Center for Nonprofit Excellence WORKSHOP SCHEDULE

## **TENTATIVE:** Dates and Times may change. Registration opens up as information is finalized.

Workshops and classes are specifically designed for nonprofit leaders, staff, and volunteers to build a strong foundation for a healthier community.

Session I: Intro to Process Improvement February 15 2 pm - 4 pm \$25 for a single registration to both Introduces the subjects of Process Inprovement, Ouality and Change management. Change to assess.   Session II: Process Improvement Workout March 22 2 pm - 4 pm \$26 for each colleague invited Attendees of Session linvite colleagues and work hands-on with the instructor on a specific project to come up with action plans to improve processes.   Leveraging Leadership tor Organizational Excellence April 12 2 pm - 4 pm \$25 This class will provide a glimpse into the operational (people) and strategic (organization) leadership program at MAD-Yavegal.   Donor Relations Management May 17 3 pm - 5 pm \$30 This course designed for board member, volunteers and agency staff teaches how to build and cultivate long-team door relations; it provides key strategics for nonprofits to diversity their funding base.   Engaging the Major Gift Donors June 7 3 pm - 4:30 pm Free The course is a culmination of best practices workpace of Norther Alexandrees of Norther Alexandrees.   Human Resources July 12 3 pm - 5 pm \$25 How to apply employment laws in the workplace.   Human Resources July 12 3 pm - 5 pm \$25 How to apply employment laws in the workplace.   Led by Fack Bourget, CFRE, Executive Director American Red Cross of Norther Alexandrees How to apply employment laws in the workplace.   Led by Fack Bourget, CFRE, Executive Directo	Торіс	Date & Time	Fee	Description
Session II: Process Improvement Workout March 22 2 pm - 4 pm \$6 for each colleague invited come up with action plans to improve processes.   Leveraging Leadership for Organizational Excellence April 12 2 pm - 4 pm \$25 This class will provide a glimpse into the operational (people) and strategic (organization) leadership practices we can use to create an environment that is most capable of positive results.   Donor Relations Management May 17 3 pm - 5 pm \$30 This course designed for board member. volunteers and agency staft teaches how to build and cultivate long-term donor relations. It provides key strategies for nonprofit te diversity their funding base.   Engaging the Major Gift Donors June 7 3 pm - 4:30 pm Free   Human Resources July 12 3 pm - 5 pm Free   Human Resources July 12 3 pm - 5 pm \$25	Process	•	-	Quality and Change management. Chance to come up with a project to assess. Attendees of Session I invite colleagues and work
Leadership for Organizational 2 pm - 4 pm \$25 operational (people) and strategic (organization) leadership practices we can use to create an environment that is most capable of positive results.   Leadership 2 pm - 4 pm sign - 5 pm Lead by Scott Lewis, lead faculty for Strategic Leadership program at NAU-Yavapai.   Donor Relations May 17 \$30 This course designed for board member, volunteers and agency staff teaches how to build and cultivate long-term donor relations. It provides key strategies for nonprofits to diversify their funding base.   Engaging the Major Gift Donors June 7 Free   again 5 pm - 4:30 pm Free   Human Resources July 12 \$25   Employment Laws from 3 pm - 5 pm	Improvement		•	come up with action plans to improve processes. Workshops will be led by Michael Williams, Black
Leadership program at NAU-Yavapai.   Donor Relations Management May 17 3 pm - 5 pm \$30 This course designed for board member, volunteers and agency staff teaches how to build and cultivate long-term donor relations. It provides key strategies for nonprofits to diversify their funding base.   Engaging the Major Gift Donors June 7 3 pm - 4:30 pm Free This course is a culmination of best practices learned for successful major gift adventures. It will provide you fundraising guidance and a road map for getting major gift donations.   Human Resources July 12 \$25 How to apply employment laws in the workplace. Will provide information about the most commonly violated employment laws, and recognizing problematic situations. How to apply employment laws, and recognizing problematic situations.	Leadership for Organizational	•	\$25	operational (people) and strategic (organization) leadership practices we can use to create an environment that is most capable of positive
Management 3 pm - 5 pm volunteers and agency staff teaches how to build and cultivate long-term donor relations. It provides key strategies for nonprofits to diversify their funding base.   Engaging the Major Gift Donors June 7 Free This course is a culmination of best practices learned for successful major gift adventures. It will provide you fundraising guidance and a road map for getting major gift donations.   Human Resources July 12 \$25   Employment Laws from Hiring to Firing 3 pm - 5 pm				
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Engaging the Major Gift DonorsJune 7 June 7Free Freelearned for successful major gift adventures. It will provide you fundraising guidance and a road map for getting major gift donations. Led by Frank Bourget, CFRE, Executive Director American Red Cross of Northern ArizonaHuman ResourcesJuly 12\$25How to apply employment laws in the workplace. Will provide information about the most commonly violated employment laws, and recognizing problematic situations. Led by Laura J. Hamblin, JD, SPHR, SHRM-SCP;				Consulting, 25 years of nonprofit leadership
Human Resources July 12 \$25 How to apply employment laws in the workplace. Will provide information about the most commonly violated employment laws, and recognizing problematic situations.   Employment Laws from Hiring to Firing 3 pm - 5 pm Led by Laura J. Hamblin, JD, SPHR, SHRM-SCP;			Free	learned for successful major gift adventures. It will provide you fundraising guidance and a road map
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	Employment Laws from	•	\$25	Will provide information about the most commonly violated employment laws, and recognizing problematic situations.

Details for workshops are continuously being updated. For the most up to date information email <u>yavapaiuw@gmail.com</u> or visit <u>www.yavapaiuw.org/center-for-nonprofit-excellence</u> for more and to register.